

EFFECTIVE

January 1, 2018.

Subject(s)

1. Update ASCAP to MiAIMS (ASM 105, ASM110, ASM115, ASM120).
2. Update adult services specialist to adult services worker (ASM 105, ASM110, ASM115, ASM120).
3. Update independent living services (ILS) to home help for consistency in terminology between DHS and DCH as both departments are part of MDHHS (ASM 115, ASM120).
4. MiAIMS contacts/text messaging as MiAIMS now includes text messaging as a contact option (ASM 115).
5. Update level of care (LOC) codes to program enrollment type (PET) codes due to changes in Bridges and CHAMPS (ASM 105, ASM120).
6. Update email for expanded home help services case (ASM 120).
7. Removed annual redetermination (ASM 120).
8. Add MDHHS 5535, Complex Care Assessment, form to assist adult services workers with complex care needs (ASM 120).

**1) Update ASCAP
to MiAIMS****ASM 105, ASM 110, ASM 115, and ASM 120**

All references to Adult Services Comprehensive Assessment Program (ASCAP) have been changed to Michigan Adult Integrated Management System (MiAIMS).

Reason: Implementation of MiAIMS and discontinuation of ASCAP.

**2) Update Adult
Services Specialist
to Adult Services
Worker****ASM 105, ASM 110, ASM 115, and ASM 120**

All references to adult services specialist have been changed to adult services worker (ASW).

Reason: Updating manual item.

**3) Update
Independent Living
Services (ILS) to
Home Help****ASM 115 and ASM 120**

All references to independent living services (ILS) have been updated to home help.

Reason: Developing consistency in terminology between DHS and DCH now that both departments are part of MDHHS.

**4) MiAIMS
contacts/text
messaging****ASM 115**

MiAIMS has added adult services requirements for text messaging as a form of contacts.

Reason: MiAIMS now includes text messaging as a contact option.

**5) Update LOC
codes to PET
codes****ASM 105 and ASM 120**

All references to level of care (LOC) codes have changed to program enrollment type (PET) codes.

Reason: Implementation of Modernizing Continuum of Care (MCC). Changes occurred in Bridges and CHAMPS. MiAIMS needed to make the change too so that payment and eligibility are determined correctly.

**6) Update email for
Expanded Home
Help Services case****ASM 120**

Updated how to submit an expanded home help services request via email and updated email address.

Reason: Incorporate information that was shared in a policy alert on 11/23/16.

**7) Removed annual
redetermination****ASM 120**

Removed reference of annual redetermination.

Reason: The main difference between a review and a redetermination was the updating of the DHS-54A, Medical Needs Form. Policy has changed indicating the DHS-54A is only needed at intake and when changes occur. Therefore, an annual redetermination is no longer needed. Instead, reviews will be completed every 6-months.

**8) Add Complex
Care Assessment
MDHHS 5535****ASM 120**

Due to implementation of MiAIMS, an MDHHS-5535, Independent Living Services Complex Care Assessment, form has been added to assist adult services workers with complex care needs.

Reason: Implementation of MiAIMS.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[ASM 105](#)

[ASM 110](#)

[ASM 115](#)

[ASM 120](#)